

Instructions

This form is used to notify the Center for international Education (CIE) of the initial appointment or intent to renew the H-1B status of a continuing international faculty member (i.e. a person who is not a United States citizen or Green Card holder). The department must complete this form in its entirety; the CIE will prepare the H-1B application for this individual.

Personal Information

Last Name: _____ First Name: _____
Highest Degree Earned: _____ Other: _____
Country of Citizenship: _____ Country of Permanent Residence: _____
Current Phone Number: _____
Current Email Address: _____

Previous Immigration Status

Is the individual currently in the U.S.? Yes No If yes, what is their immigration status? _____

Appointment Information

Assistant Professor Associate Professor Faculty member's Field of Specialization: _____
(Please be specific)

Dates of Appointment: From _____ To _____
(In setting the start date of the appointment, if appointment is not six months before next semester start date, I-129 has to be "Premium Processed".

Departmental Chair

Name of Person Preparing Form: _____
Email address: _____
Phone: _____
Office Address: _____
Date: _____

Please scan or fax a copy to Toyin Ayeni: ayenio@ccsu.edu or 860-832-2047.