

Graduate Studies Meeting Minutes March 21, 2013
3:00-4:30 Sprague Carlton Room Student Center

Attendees: P. Lemma, S. Seider, B. Nicholson, V. Garcia, M. Davis, S. Wu, J. Calvert, R. Cohen, C. Button, H. Vedeler, B. Emiliani, C. Pesca, M. Voight, C. Parr, J. Thomas, K. Cistulli, W. Nelson, D. Sianez, M. Jackson, G. Fitzgerald, D. Kideckel.

Meeting Convened at 3:08 PM.

Motion to accept the minutes of the February 28, 2013 approved.

Susan Seider-Chair:

- Welcome
- Reminder: See meeting schedule below for remainder of Spring, 2013 semester
- Information about 4 credit Ad Hoc Senate committee will be reported at the next meeting.

Dean Paulette Lemma Dean's Notes

- 1) We have new Graduate Assistant Forms and will no longer be accepting the others.
- 2) Reminder that Graduate Forum is APRIL 10. Please notify Dean with names of faculty attending; two people from each department can attend.
- 3) We have had a definite increase in number of students applying to graduate.

	May	August
2012	380	172
2013	422	99

(99 is in comparison to the final number for August graduates; these numbers will most likely increase until the end of May as well as at end of August.)

This is wonderful for retention and completion rates but it will mean that we need to accept even more students since we will have fewer numbers of continuing students. Get your students to apply for Graduate Studies and be accepted.

- 4) Every Friday an email will be sent out to students who have applied to graduate. Graduate Studies will be contacting faculty about commencement shortly.
- 5) Reminder Graduate Research Day is May 6. We hope to have a similar number of 100 students. Please send an email if you have students participating.
- 6) Reminder that we have one curriculum meeting left for this semester. Any curriculum changes should come to me first for discussion and signature to save time during the meeting itself.
- 7) I want to thank everyone who attended the open house; only 16 fewer students attended than last year, so it was a successful event.

Committee Reports

SCHOLARSHIP: Dr. Bob Emiliani (Chair); Members: M. Voight, R. Kalder, D. Sianez, S. Seider (ex-officio)

Nothing to report.

POLICY: Dr. Mike Davis (Chair); Members: V. Garcia, H. Vedeler, S. Seider (ex-officio). Discussion around *Academic Misconduct policy* (sent online with agenda). G. Fitzgerald offered insight into what occurred in her Dept. as an example of not having any sanctions for graduate students. A discussion about what should be done ensued. Suggestions involved having academic misconduct reports sent to the Dean of Graduate Studies, and having the Academic Integrity Committee update the misconduct forms to reflect GSC policies. Dr. Lemma keeps notes on all misconduct communication and consults with the department. Required student attendance at misconduct workshop does not seem to be appropriate.

Dr. Lemma requested that Dr. Davis take this issue back to the Academic Integrity Committee and report back.

A. Motion passed to approve the admissions criteria for the new specialization in Exercise Science in the MS in Physical Education Program.

Applicants must hold a bachelor's degree from a regionally accredited institution of higher education. Applicants must also have a minimum undergraduate GPA of 2.70, preferably a 3.00 on a 4.00 scale (where A is 4.00).

The admissions application, application fee, and official transcripts from each college and university attended (except Central Connecticut State University) must be submitted to the Graduate Recruitment and Admission Office. Additionally, a letter of application and two academic letters of recommendation must be submitted for admissions. A word-processed letter of application must demonstrate a command of the English language and include detailed reasons for wishing to pursue graduate study in exercise science. At least one of the two academic letters of recommendation must come from a former instructor who can attest to the applicant's preparedness for graduate study in exercise science. An interview with exercise science graduate faculty will be required for admissions.

Application deadlines for the MS in Physical Education with a specialization in Exercise Science include:

- *Fall Semester – Deadline in May 1*
- *Spring Semester – Deadline is November 1*
- *Summer Term – Deadline is March 1. New cohorts begin during the summer session of even years. Application deadline is March 1 of even numbered years (March 1, 2014 for the 2014 cohort, etc).*

B. Changes to the admission criteria for the Sixth –Year Certificate in Educational Leadership.

Changes involved moving the admission deadline to April 1, and modifying admission requirements to a GPA of 3.00, and a requirement to complete EDL 590 before they are accepted into the program.

Meeting agenda was suspended so that Dean Siamack Shojai, Dean of Business School and Chair of Search Committee for Dean of GSC could give a brief overview of search and take questions/suggestions from membership.

- Sixty candidates applied and 18 were deemed to be qualified for the position. Sixteen candidates received a 30-minute telephone interview of which 3 will be invited to have a campus interview. Campus interviews will be held the first or second week of April. Interview luncheons will include leaders of the GSC. Public sessions will be held either before or after the luncheons allowing everyone to meet the candidates.

APPEALS: Dr. Ralph Cohen (Chair); Members: G. Fitzgerald, J. Thomas, C. Fallahi, S. Seider (ex-officio).
Nothing to report.

CURRICULUM: Dr. Carlotta Parr (Chair); Members: W. Nelson, E. Thornton; E. Leonidas, Shuju Wu, J. Calvert, S. Seider (ex-officio).

Old Business:

A. Geography.

1.1 Motion to accept revision of Geog 578, changing the title and prerequisites. **Motion passed.**

B. Manufacturing and Construction Management.

2.1. Motion to accept revision of title TM 456 HAZWHOPPER & Hazardous Material Management to TM 456 Hazardous Material Management. **Motion passed.**

New Business:

A. Construction Management.

3.1 and 3.2. Course addition of CM 555 Construction Project Controls and CM 595 Applied Research in Construction Management. **Motion passed.**

3.3. Course revision of 596 Topics in Construction Management. **Motion passed.**

3.4 Program revision of Master of Science in Construction Management. **Motion passed.**

B. History

4.1, 4.2 and 4.3. Motion to accept course addition of Hist 530 Seminar in Ancient History and 502 Historiography as well as revision of the Master of Arts in History. **Motion passed.**

C. Biomolecular Science

5.1 Motion to approve course revision of BMS 506 Biosynthesis, Bioenergetics, and Metabolic Regulation. **Motion passed.**

D. International Studies.

6.1. Motion to accept the addition of IS 500 Practicing International Studies 3. **Motion passed.**

6.2. Motion to accept revisions of the Master of Science in International Studies. **Motion passed.**

E. Psychological Sciences

7.1. Motion to revise PSY 350 Cross-Cultural Psychology. **Motion passed.**

7.2. Motion to revise PSY 430 Psychology of Diversity. **Motion passed.**

7.3. Motion to revise PSY 541 Health Psychology. **Motion passed.**

7.4. Motion to revise PSY 550 Introduction to Community Psychology. **Motion passed.**

7.5. Motion to revise PSY 571 Psychology of Women's Health. **Motion passed.**

F. Departments of Technology and Engineering Education and Science Education.

8.1-8.6. Motion to accept the Program Addition: MS Science, Technology, Engineering and Math (STEM) for Certified Teachers. **Motion passed.**

8.7 Motion to approve course addition STEM 530 STEM Practices in the Earth/Sciences. **Motion passed.**

8.8 Motion to approve course addition STEM 530 STEM Practices in the Life Sciences. **Motion passed.**

G. Physical Education and Human Performance.

9.2 Motion to delete PE 524 Sport, Physical Education, Athletics, and the Law. **Motion passed.**

9.3 Motion to add EXS 516 Foundations of Leadership for Sport and Exercise. **Motion passed.**

9.4 Motion to accept changes in admission policy for course EXS 593 Advanced Physiology of Sports and Exercise II. **Motion passed.**

9.5 Motion for Course Revision to EXS 507 Human Perspective in Sport. **Motion passed.**

9.6 Motion for Course Revision to EXS 515 Sport, Physical Activity, and Exercise Psychology. **Motion passed.**

9.7 Motion for Course Revision to EXS 522 Physical Activity and Health. **Motion passed.**

9.8 Motion for Course Revision to EXS 592 Advanced Physiology of Sport & Exercise. **Motion passed.**

9.9 Motion for Program Revision Master of Science in Physical Education. **Motion passed.**

Meeting adjourned at 4:29.