

University Planning and Budget Committee
11/3/2010 meeting agenda
Blue and White
2:08PM

Attendance: N. Hoffman, Delventhal , K. Martin-Troy, L. Bigelow, O. Mamed, K. Kobylenski, L. Grasso, Z. Kremans, C. Lovitt

1) Review and approve minutes of last meeting. (Martin-Troy, Hoffman; Unanimous: Yea)
<http://www.ccsu.edu/uploaded/websites/UPBC/Minutes10-11/UPBCminutes102010.pdf>

2) Review of items 10/20/10 meeting and announcements

- a. No reply to ITC from Chancellor regarding the Blackboard memo
- b. Program review proposal update (Carl) : **Paulette and Nancy have been working on and will present to UPBC soon.**
- c. UPBC Open Campus Meeting on budget – November 11 @ 10:00am in Philbrick/Camp Room of the Student Center
- d. Invitees for future meetings (Estrada confirmed for November 17)

3) Subcommittee reports: **None**

4) Distinctive Element Update – David Fearon, workforce development: **He stated that he is very interested in the career fair that is going on today in Alumni Hall. He states that he is reaching out to former students to let them know that there is talent students at CCSU and that they are looking for jobs. Talks about community engagements and how we can talk to companies about there hiring process. Each department needs to be engaged in getting students employed. Discussion about how to teach students on how to get a job and how to prepare students for the work force. The Discussion transformed into how community engagement and work enforcement needs to collaborate. Kremans wants to see some reaching out to the university because we are willing to give back. There needs to be better communication and outreach to the alumni of CCSU on work force. Grasso asked Fearon: What role does UPBC play in work enforcement?: Legitimize our role of faculty in building in job connections. Check-in from department to department should be done by the community engagement and continuing education to strength the workforce development. Chamber Commerce Meeting on Campus Nov. 18, 2010 5PM**

5) UPBC Projects/Involvement Through End of Academic Year

a. Committee members discuss initiatives for UPBC to engage in for rest of year

Kremans stated: We need to be able to have the information to give out but we need to plan collaboration and not start our own planning. we need to use and maybe change what is already in place. Assist community engagement amongst the university and implement some kind of information clearinghouse.

b. Ideas for campus revenue generation heading into the next two years: Discussion about the winter and summer

i. Campus entrepreneurial activities (more summer course offerings)

6) CIO visit November 17

a. Prepare advanced questions for CIO James Estrada: **Grasso stated what is the future of computing on this campus. This should be more of a meet and greet. If there any specific long questions they should be asked after the meeting.**

b. CIO Presentation – will be 15-20 minutes

c. CIO to discuss issue of LMS (Blackboard) with committee

7) Budget update – Larry Wilder (**Absent**)

a. General budget update

b. Format for November 17 open budget meeting

c. Use of web form to submit advanced questions prior to 11/17 meeting

d. Loss of revenue – Achieve departure from campus and plans for that space

8) Division updates

a. Academic Affairs: **the opening of the store front space in supporting students in the New Britain community.**

b. Student Affairs: (**absent**)

c. Institutional Advancement: (**absent**)

d. OIRA: **Hoffman asked Grasso and Kremans to forward data requests to Hoffman.**

9) Adjournment: 3:17PM (Martin-Troy, Grasso: Unanimous: Yae)