

Committee on Academic Advising Minutes

10/18/2018

Present: Jan Bishop, John Carpa (SGA Representative), Justine Gamache, Jacqueline Guzman, Mary Horan, Sarah LoGiudice, Sadie Marjani, John Tully, Kevin Oliva, Larry Hall, Jason Sikorski, Bin Zhou

1. Review and Approval of minutes from the September 27, 2018 meeting minutes
2. The committee created three subcommittees:
 - A. Defining Advising
 - Membership:
 - Mary Horan
 - Sarah LoGiudice
 - Justine Gamache
 - Kevin Oliva
 - John Carpa
 - Sylvia Halkin
 - B. Promoting advising information to faculty
 - Membership
 - John Tully
 - Jan Bishop
 - Jason Sikorski
 - Sadie Marjani
 - C. Student Forum on Advising
 - Membership
 - John Carpa
 - Bin Zhou
 - Jackie Guzman
 - Larry Hall
3. Discussed the need to have an AAUP Faculty member as a Co-Chair for the upcoming year. Co-chairs of the committee to meet with Provost Dauwalder to discuss the process of Academic Advising at the University.
4. Jason Sikorski was nominated and approved as a Co-Chair of the Committee on Academic Advising.
5. Post advising forum being planned by subcommittee. Students will be encouraged to attend with questions, degree evaluation and drawing for prizes for students in attendance. The prizes include but not limited to gift cards to Barnes and Nobles, two CCSU sweatshirts and Food Services Gift Cards.

6. The committee reviewed the NSEE survey data compiled by Sadie Marjani. The committee will continue to review the information then post to the website on Committee on Academic Advising.
7. Jan Bishop created an advising tips document to be sent out to the campus.

Respectfully submitted by Kevin Oliva