Medical Single Room Placement Application
Central Connecticut State University

Please complete this downloadable form in order to be considered for a medical single room placement. All applications will also require an interview with a Student Disability Services Specialist (Willard Hall 101-03; e-mail: disabilityservices@ccsu.edu; phone: 860-832-1952). Please note that applications and accompanying documentation need to be submitted by the following dates:

<table>
<thead>
<tr>
<th>Incoming new students:</th>
<th>Returning students:</th>
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</thead>
<tbody>
<tr>
<td>May 15th for the fall semester</td>
<td>March 15th for the fall semester</td>
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<tr>
<td>December 15th for the spring semester</td>
<td>December 15th for the spring semester</td>
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While applications submitted after these dates will be accepted and considered, we cannot guarantee that CCSU’s Residence Life will be able to meet late applicants’ accommodation needs.

Contact Information

<table>
<thead>
<tr>
<th>Name</th>
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<tbody>
<tr>
<td>Street Address</td>
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<tr>
<td>City ST Zip Code</td>
</tr>
<tr>
<td>Home Phone</td>
</tr>
<tr>
<td>Cell Phone</td>
</tr>
<tr>
<td>E-Mail Address (ccsu)</td>
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<tr>
<td>CCSU Student ID</td>
</tr>
<tr>
<td>Year/Semester of Request</td>
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Medical Single Room Placement Information

Central Connecticut State University has a limited number of medical single rooms available for students with severe medical, psychological, psychiatric, mobility or visual or hearing impairment related conditions, whereby the symptoms of such conditions prohibit the student from living with a roommate. Priority will be given to individuals who qualify under the Americans with Disability Act Amendment (ADAA) and Section 504 of the Rehabilitation Act of 1973.

Please be advised that medical single rooms are reserved for individuals who document substantial needs and for whom living with a roommate is not viable. Further, providing the university with medical or support information does not guarantee a recommendation of a special housing accommodation request.

Documentation of Need for a Medical Single Room

Please answer the following questions:

1. Do you have documentation from a treating physician or mental health provider regarding the need for a medical single room placement? Has the provider completed the Disability Verification Form found [here](#)?
   ___ Yes  ___ No
2. Provide a brief description of your diagnosis/disability.

3. State or describe related symptoms and severity of symptoms.

4. How long have you been symptomatic (e.g., how many years, months, etc.)?

5. How do your symptoms functionally prevent you from living with a roommate (include specific examples)?
6. List any medications you are currently taking.

7. If applicable, list any recent hospitalizations related to your diagnosis/disability.

8. Additional Materials

Please submit the following materials with your application:

i. Completed Disability of Verification Needs Form (found here)

ii. (Optional) In addition to the basic documentation for a condition listed above, recommendations from the treating professional are welcome and will be given consideration in evaluating a request. However, final determination regarding an accommodation will be made by CCSU. Recommendations should include:
   a. Provide a clear description of the recommended housing accommodation.
   b. Explain how the recommended accommodation will mitigate the condition.
   c. Include possible alternatives to the recommended accommodation.
   d. Include a statement of the level of need for (or consequences of not receiving) the recommended accommodation.

These documents may be submitted in any of the following ways:

- Scan and upload documents with this application
- Hand deliver or mail to:
  
  Student Disability Services
  Willard Hall Room 101-03
  1615 Stanley St
  PO Box 4010
  New Britain CT 06050-4010
Central Connecticut State University’s Medical Single Room Placement Policy.
To view, please click here.

Appeal/grievance process.
The Vice President of Student Affairs, or designate reviews all appeals.

For confidential information on ADA compliance, please contact the ADA at:
800-514-0301 (Voice) and 800-514-0383 (TTY) 24 hours a day to order publications by mail. M-W, F 9:30 a.m. – 5:30 p.m., Th 12:30 p.m. – 5:30 p.m. (Eastern Time) to speak with an ADA Specialist. All calls are confidential.

Thank you for completing this application form. A Student Disability Support Services Specialist will review your documentation to determine whether you are eligible to receive a Medical Single Room Accommodation recommendation.

To be completed by SDS Office Staff ONLY

Date Received
ResLife Space Availability
Decision