Addendum 1 has been issued to –

1. Clarify of Staffing Requirements in the Social Sciences Hall (page 19 of the RFP)
2. Extend the bid due date
3. Answer questions submitted to date.

   1) Section 2.4.4.o, Social Sciences Hall
      Note that the staffing requirement for that building is two (2) custodians 8:00am – 4:30pm

   2) Bid Due Date has been changed from 4/18/18 to 4/23/18, same time and location

3) Questions and answers –

   1) As part of our process to determine if we will participate in the Central Connecticut State University custodial service bidding process, we need to understand if the current outsourced staff (custodians) are organized and part of a union?
      Answer: See section 3.2.17 of the RFP

   2) If yes, do you have a copy of the most recent CBA?
      Answer: The most recent SEIU agreement is attached.

   3) What is the previous service contract amount of this bid and who is the current vendor performing the work? Please provide a copy of the contract if available.
      Answer: Current service provider, as stated in Section 3.2.17, is Service Management Group (SMG, formerly Sun Services). For the last complete fiscal year (7/2016 – 6/2017) the contract was paid approximately $3,943,878. A copy of the current contract is attached.

   4) It is stated in the RFP that it is predicated on standard wage rate. Please specify which category of the standard wage rate applies to the services requested in this bid?
      Answer: Cleaner, Heavy, or Cleaner, Light, based on specific job descriptions.

   5) Will the Account Manager and Floating Supervisor requested to stay the entire time in the university facilities? If yes is the university going to provide an office for the account manager, where he/she can establish the necessary electronic devices such as computer, printer, scanner etc?
      Answer: There is office space in Barrows Hall for the Account Manager and Floating Supervisor. CCSU provides furniture and utilities, but the contractor shall be responsible for providing their own computer, printer, etc.

   6) Is Account Manager, Floating Supervisor and Lead Custodian subject of standard wage rate too? If yes which category under the standard wage rate applies for this positions?
      Answer: The Account Manager and Floating Supervisor positions are management positions and are not covered by SWR. The Lead Custodian rates are based on SWR plus additional compensation for the additional duties/responsibilities and the seniority list.
7) In the below bid specification:

2.3.1 They have been in business as a corporation, partnership, or sole proprietorship continuously for at least the last five (5) years, engaged in the business of large-scale (minimum 800,000 sq. ft.) commercial building, carpet, and window cleaning. Provide one (1) letter of reference each from three (3) accounts for a minimum of five (5) years cleaning at each account, including at least one (1) large University consisting of classrooms, offices, Residence Halls, auditorium, sports complex, and dining facility. 

the mentioned 3 account should be necessarily schools or even other accounts can be considered? Is it mandatory to provide 1 university reference or this one can be substituted with other educational institutions or commercial institutions in the same size and scope with this project?

Answer: At least one reference from a large university is a requirement of the RFP. The other references can be from other large scale accounts as described above. Preference will be given to references from other schools/universities and other similar institutions (i.e. hospitals). Universities and hospitals are 24/7/365 operations, and CCSU has historically considered them closest operationally to universities in bid situations.

All other terms, conditions and specifications in the RFP remain the same.

END OF ADDENDUM 1