

Central Connecticut State University

January 10, 2012

Dear Central Connecticut State University Student,

As part of our comprehensive awareness program to reduce high-risk behaviors, Central Connecticut State University (CCSU) requires every student new to CCSU to complete the *AlcoholEdu/SexualAssaultEdu for College* online course. We are committed to your personal and professional development and that of your peers – in the classroom and in the community. This is not an over-simplified, lecture style course; it is a thoughtful educational program for adults focused on important issues that matter to our community. This science-based, non-opinionated course relies on proven prevention theories and educational strategies to help students understand the many aspects of sexual assault and alcohol issues.

Although you may have already completed a similar course at another University, CCSU still requires you to complete our course, as policies and procedures which are included are specific to CCSU. If you are over the age of 25 and alcohol is not an issue for you, please e-mail Meagen Wentz at wentzmem@ccsu.edu to remove your name from the list of those needing to complete this course.

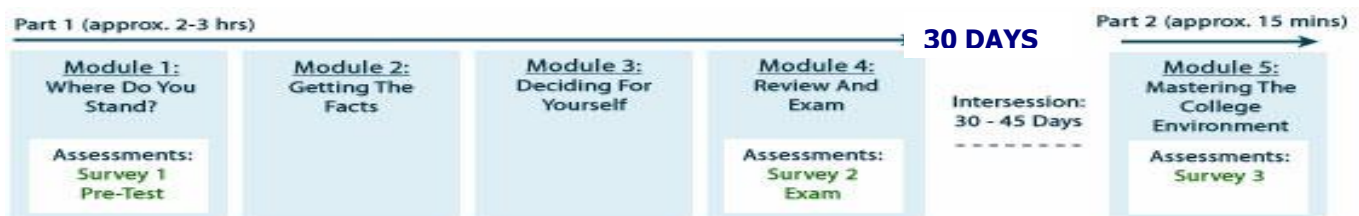
Whether you drink or not, *AlcoholEdu/SexualAssaultEdu for College* will empower you to make well-informed, safe decisions about alcohol, as well as help you cope with the drinking behaviors of peers. This course will also help you to better understand the facts about sexual assault. Students, both men and women, can do a lot to reduce the incidence of sexual assault by monitoring their alcohol consumption, and by becoming more aware of those factors that can contribute to rape and sexual assault.

The surveys measure overall alcohol-related attitudes and behaviors of you and your classmates. All survey responses are strictly **confidential**. Be assured, the University will not receive individual student information. We will only receive statistical results for the entire group. This makes it safe to provide truthful answers.

- You can access the course online **beginning January 10, 2012.**
- Part 1 (Modules 1, 2, 3 & 4) is to be completed as soon as possible and takes approximately 2-3 hours. You may log in and out during the course, following the attached instructions. The passing score is 75. You will have completed Part 1 when you have finished Survey Exam 2. **The deadline for completing Part 1 is January 31, 2012.**
- About 30 days after you complete Part 1, you will receive an email asking you to complete Part 2. It is a 15 minute follow up. **The deadline for completing Part 2 is March 16, 2012.**

**Part 1 Deadline Date =
1/31/12**

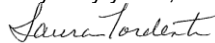
**Part 2 Deadline Date =
3/16/2012**



To complete *AlcoholEdu/SexualAssaultEdu for College*, you will need a computer with Internet access and audio capabilities. If you do not have access to the Internet, please use public access (for example: your town library or a cyber café). On the CCSU campus, those without computers will have the option to complete this course in the Marcus White Computer Lab. Please see the **reverse side** of this letter for your *AlcoholEdu/SexualAssaultEdu* login ID and instructions on how to access the course.

We look forward to seeing you on campus. If you have any technical questions about the program, please contact the *AlcoholEdu/SexualAssaultEdu* Technical Support phone line at 1-866-384-9062. Other general questions may be answered by Meagen Wentz, Wellness Programs Administrator within the Office of Alcohol and Drug Education at (860) 832-1618 or wentzmem@ccsu.edu.

Very truly yours,



Laura Tordenti, Ed.D.
Vice President for Student Affairs

Student Instructions:

Remember that you can access the course online **beginning January 10, 2012.**

To begin *AlcoholEdu/SexualAssaultEdu for College*:

1. Go to: <http://college.alcoholedu.com/login.aspx>

Under "New User", enter the following Login ID: **11C128771TF**

2. Click "Sign Up."
3. On the registration page you will have the opportunity to create your *AlcoholEdu/SexualAssaultEdu for College* account using an email address and password of your choice.
4. **Warning:** DO NOT log out until you click the "Next" button or you will have to repeat the "Sign Up" section again. **Note:** You may log in and out of the course at the end of each section after clicking "Next."
5. When you resume the course, log in as a "Returning User" and enter the same email address and password you created when you first logged into the course. The course will open up where you left off the last time you were logged in.

HELPFUL TIPS

Should you experience any technical difficulties or require support, the ***AlcoholEdu/SexualAssaultEdu Online Technical Support Center is available 24 hours a day, 7 days a week.***

Simply **click on the "Help" button** located in the upper right corner of every *AlcoholEdu/SexualAssaultEdu* screen. You do not need to be logged into the course to access the Help Site.

Alternatively you can call the ***AlcoholEdu/SexualAssaultEdu Student Technical Support phone line which is available 24 hours a day, 7 days a week at 1-866-384-9062.***

Other general questions may be answered by Meagen Wentz, Wellness Programs Administrator within the Office of Alcohol and Drug Education at (860) 832-1618 or wentzmem@ccsu.edu.

If you need to use a computer at CCSU, the Marcus White Computer Lab is available. To access a PC in the Computer Lab, you will need your Blue Chip ID (student ID card) to enter the lab and a BlueNet account (username) and password to log onto a computer. If you need help, call the CCSU Help Desk at (860) 832-1720. You will need to provide your own headphones when using a PC in the Computer Lab.