



# Central Connecticut State University

## Request for Transfer Credit For Continuing Undergraduate Students

Office of the Registrar  
1615 Stanley Street  
New Britain, CT 06050-4010

860-832-2236  
860-832-2250 (fax)

This form is to be used BY **CURRENT CCSU UNDERGRADUATE students** and must be completed in its entirety and submitted to the Office of the Registrar before the course is taken. Please refer to the CCSU course catalog or online at [www.ccsu.edu/admission/Transfer\\_Student.htm](http://www.ccsu.edu/admission/Transfer_Student.htm) for all transfer credit policies and transfer course equivalencies. Graduate level course work will not be considered for transfer credit.

CCSU STUDENT ID#: _____		
Last Name	First Name	Middle Initial
Street Address		
City	State	Zip Code

The institution where the credit(s) will be taken:	
When the credit(s) will be taken:	
Semester	Year

**Transfer Credit Policy and Procedures:**

- ✓ A minimum grade of C- must be earned for a course to be eligible for transfer credit.
- ✓ Transfer credit is based on current course equivalencies.
- ✓ Transferred courses will not affect your CCSU GPA.
- ✓ Continuing undergraduate students should have official transcript mailed to the Office of the Registrar immediately after the course is completed.
- ✓ This form is for course work that has not yet been completed.
- ✓ Consult with your academic advisor for use of course and credit in your program.
- ✓ It is the student's responsibility to insure that courses taken at another institution will meet CCSU program requirements.
- ✓ MATH-101 does not fulfill Skill Area II in the General Education Requirements.

*By signing below you acknowledge that you have read and understand all policies and procedures.*

\_\_\_\_\_  
Student Signature Date

To be completed by student:

To be completed by Registrar's staff:

**Transferring Credits**

**CCSU Course Equivalencies**

	Course #:	Title:	Credit:
Dept:			

	Course #:	Title:	Credit Awarded:
Dept:			

**For Office Use Only**

**Required Signature**

\_\_\_\_\_  
Signature of Transfer Credit Evaluator / Date