

Dear Faculty,

Below is an example of a disability statement that can be used or adapted for your course syllabus.

Please contact me privately to discuss your specific needs if you believe you need course accommodations based on the impact of a disability, medical condition, or if you have emergency medical information to share. I will need a copy of the accommodation letter from Student Disability Services in order to arrange your class accommodations. Contact Student Disability Services, Carroll Hall 246, if you are not already registered with them. Student Disability Services maintains the confidential documentation of your disability and assists you in coordinating reasonable accommodations with your faculty.

All faculty are encouraged to include a statement in their syllabus, inviting students with disabilities to meet them in a confidential environment to discuss needed course accommodations. There are several reasons why this syllabus statement is critical. This statement both normalizes the accommodation process, and helps to create a positive and welcoming environment for students with disabilities. The statement creates a collaborative vehicle for making legally mandated accommodations. It also serves as a reminder to students who need the accommodations that they must meet with you to make the arrangements.

Remember, providing reasonable accommodations ensures equal opportunities for success in mastering course material; it does not mean altering the core essential functions of the major or course requirements. A student with a documented disability is held to the same standard of competency in coursework as other students. Accommodations are not provided to give the student with a disability an unfair advantage over other students, but to allow that student an equal opportunity to demonstrate what was learned. The accommodations listed on the accommodation letter received from Student Disability Services should only be provided, and not accommodations requested by students.

Please feel free to contact me at any time if you have questions or concerns.

Thank you,

Carolyn R. Fallahi, Ph. D.
Faculty Liaison, Student Disability Services
227 Marcus White Hall
860-832-3114
Fallahic@ccsu.edu