

Multimedia Teaching Station Instructions

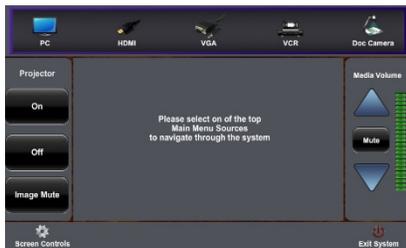
Crestron Control Systems

Touch the screen to turn on the controller.

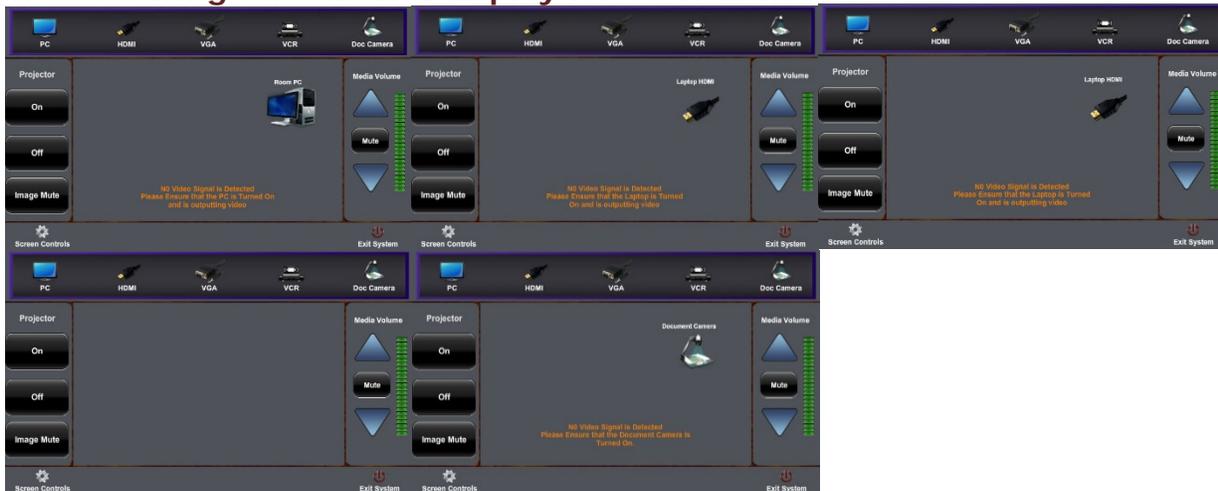
To activate the system: press the power button on the center of the screen
in rooms equipped with powered screens the screen will automatically lower



Select the device that you wish to use: choices are across the top of the page



The following screens will display for each device:



To project the computer:

1. Select PC on the Crestron control panel.
2. Log into the network using your BlueNet Username and Password.

To project a laptop or tablet:

1. Attach either the VGA or HDMI cable to video port of laptop or tablet.
2. Select LAPTOP (VGA) or HMDI on the Crestron control panel.

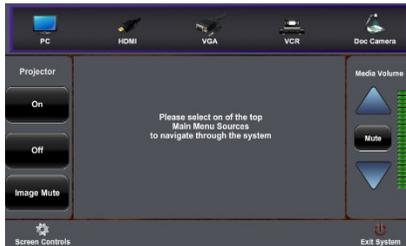
*note: most tablets will require an adapter to HDMI to be supplied by the user

To play a DVD/CD:

1. Select PC on the Crestron control panel.
 2. Insert DVD or CD: Press Play when the DVD software launches.
- *In rooms equipped with a dedicated VCR/DVD Player, you may also select VCR/DVD

To temporarily darken the screen:

1. Under Projector, press Image Mute button.
 2. Press Image Mute again to bring image back.
- *note: Press Off/On to turn the projector off or back on for long periods of time.



To adjust the Volume:

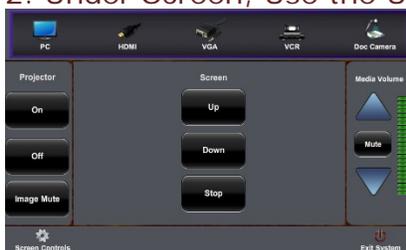
1. Use the UP/DOWN arrows on the right side of the page to raise/lower the audio.
2. Press Mute to silence the audio.
3. Press Mute again to return the audio to the previous volume.

To project document camera: (not available on all stations)

1. Select DOC CAMERA on the Crestron control panel.
2. Turn on the document camera using the switch on the camera.
3. Press Upper Lamp or Base Lamp to turn on lights on the camera.
4. Press Auto Focus to focus and/or Zoom Tele & Wide to zoom in and out.
5. Turn off Document Camera when finished.

To raise or lower the powered screen: (not available on all stations)

1. Select Screen Controls at lower left, then under Screen press Image Mute button.
2. Under Screen, Use the UP/DOWN/STOP buttons to raise/lower the screen.



To locate Help contacts:

1. Select the HELP button at the bottom of the Crestron control panel.

To turn the system off:

1. Press the red **System Off** button in the lower right hand corner on the Crestron control panel.

PLEASE REPORT ALL TEACHING STATION PROBLEMS TO THE IT HELP DESK - 832-1720