In Blackboard learn you must add a tool link so that students can see their grades that your posted in the course shell.

1. First log into Blackboard Learn and enter the course in which you want the students to see their grades.

2. Click on the add menu item button which looks like a plus sign (+) on the top left side of the screen (Figure 1 – red arrow).

3. Next choose Tool Link from the drop down menu (Figure 1 – blue arrow).

4. Select My Grades from the Type list (Figure 2).

5. Give the tool a name. “My Grades” is suggested for consistency’s sake (Figure 3).

6. Make it available to users by selecting the check box (Figure 3).

7. Finish by hitting the Submit button (Figure 3).