TO: All CCSU Classified Employees

FROM: Mary Cavanaugh, University Human Resources Administrator
       Human Resources Department

DATE: May 20, 2014

RE: Classified Employee Scholarship Awards for Summer 2014

The University Scholarship Distribution Committee announces the Classified Employee Scholarship Awards, available to classified employees as well as dependent children of classified employees, for the 2013-2014 academic year. The amount of funding remaining for this academic year is $2000.

Full-time classified employees with four (4) or more years of continuous employment with Central Connecticut State University are eligible to apply for this scholarship. First time applicants must provide a copy of their acceptance letter to Central Connecticut State University.

The following conditions apply to this scholarship program:

- Awards are for courses taken at CCSU only.
- Eligibility for the employee awards is limited to part-time matriculated (undergraduate or graduate) students.
- Eligibility for the dependent awards is limited to part-time and full-time matriculated (undergraduate or graduate) students.
- The award does not cover registration fees.
- Maximum age for a dependent child eligible for this award is twenty-four (24) years of age.

Applications are available in the Human Resources Department. A current or most recent school transcript is required with every Classified Employee Scholarship application. There are no exceptions. Failure to submit the appropriate school transcript will result in ineligibility for the scholarship award. Completed application packages are to be submitted to Mary Cavanaugh of the Human Resources Department and must be received by the application deadline. The deadline for submitting applications is Tuesday, June 17, 2014 (close of business). Please contact Human Resources at X21756 if you have any questions regarding this and/or need further information.

c: President Miller
   Members of the Executive Committee
   Classified Employee Scholarship File