QUALIFICATIONS

- In order to receive a scholarship from the GSA, you must have a minimum GPA of 3.0 and be matriculated in a Graduate program.

- The below application will require you to submit an unofficial transcript to confirm your GPA. All personal information will remain confidential with the Graduate Student Association Vice President of Finance.

- Graduate students are allowed up to three scholarships (any combination of research/conference per Graduate degree).

- The GSA looks to fund those scholarships that benefit graduate students in their program of study and the campus as a whole.

APPLYING FOR A CONFERENCE/RESEARCH SCHOLARSHIP

- Obtain and fill out a Graduate Student Association Conference and Research Scholarship Request form. Forms can be obtained from the Graduate Studies Office, Barnard Hall 102 or on the GSA website: www.ccsu.edu/GSA

- Please complete the form in its entirety and attach additional documents which would offer more information to your request (i.e. travel, lodging, registration etc.)

- Return the request form to the Graduate Studies Office, Barnard Hall 102 by the scholarship deadlines listed on page two.

- Considerations will be limited to applications for conferences at future dates unless conference date was between July 1 and Fall application date. *Scholarship allocations will be posted to student’s university bill and then paid out in a reimbursement check or direct deposit if the bill has been paid, AFTER the scholarship deadline.*

- Be sure to include contact information, including an email address or phone number for any questions that may arise during the review of your application.
SCHOLARSHIP APPROVAL PROCESS

- Upon review of your application by the GSA Board, your application will be reviewed by the CCSU Scholarship Committee. The Vice President of Finance will contact you via email to discuss the approval status of your application within a week of the CCSU Scholarship Committee meeting.

- Please allow at least 45 days from submission of application for approval.

- If your request is approved, the award is posted to your student pipeline account and then a check will be mailed to you.

- **NOTE:** If you are a student who utilizes direct deposit for your return of excess funds via the Bursar’s Office, your funds will be posted directly to your bank account.

SCHOLARSHIP DEADLINES

- The GSA reviews scholarship applications during the fall and spring semesters. These deadlines correspond with the university’s scholarship distribution process. Any application submitted after the deadline risks not receiving funds until the following academic term.

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<th>Fall:</th>
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<th>Spring:</th>
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<tbody>
<tr>
<td>Deadline</td>
<td>Deadline: Friday, September 29, 2017</td>
<td>Deadline: Friday, January 26, 2018</td>
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*If you have any questions or concerns, please consult the GSA constitution [http://web.ccsu.edu/gsa/constitution.asp](http://web.ccsu.edu/gsa/constitution.asp) or contact an executive board member.*

<table>
<thead>
<tr>
<th>2017-2018 GSA Board Information:</th>
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<tbody>
<tr>
<td>President</td>
</tr>
<tr>
<td><a href="mailto:jhaugen@my.ccsu.edu">jhaugen@my.ccsu.edu</a></td>
</tr>
<tr>
<td>Vice President of Finance</td>
</tr>
<tr>
<td><a href="mailto:jarvis2010@my.ccsu.edu">jarvis2010@my.ccsu.edu</a></td>
</tr>
<tr>
<td>Vice President of Programming</td>
</tr>
<tr>
<td>Vacant</td>
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<tr>
<td>Promotions and Marketing Coordinator</td>
</tr>
<tr>
<td>Vacant</td>
</tr>
<tr>
<td>Secretary</td>
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</tbody>
</table>
The Graduate Student Association
Central Connecticut State University
1615 Stanley Street
New Britain, CT 05060

CONFERENCE / RESEARCH SCHOLARSHIP APPLICATION
*please circle application type

Date: ______________________

Please complete the following information:

Name: ___________________________ Enrollment Status: [ ] Part Time [ ] Full Time

ID#: ___________________________

Address: ___________________________ City: ___________________________

State: ______ Zip Code: _________ Home/Cell Phone: (___) ______________________

Work Phone: (___) ___________________ Fax: (___) ______________________

E-mail Address: ______________________

Applying for a: ( ) Conference Scholarship ( ) Research Scholarship

Major: ___________________________ School: ___________________________

Grade Point Average: ____________ *Please attach an unofficial transcript to your
application of the credits you have earned.

Academic Advisor: ___________________________

Signature of Advisor: ___________________________ Date: ______________________

Signature of Applicant: ___________________________ Date: ______________________
Conference Scholarship Requirements:
- Conference scholarship allocations rarely exceed $1,000, however consideration will be given based on financial need.
- Scholarships for conference attendance are limited to the following items: travel, lodging, registration, and presentation supplies.
- Please submit up to a 500 word summary of why you are applying for this scholarship and answering the following questions:
  a. How will attending this conference benefit your academic development?
  b. How will attending this conference benefit your program and campus as a whole?

Conference Name: ________________________________________
Conference Location: ____________________________________
Conference Dates: ____________________________
  Travel (airfare, train ticket, bus ticket): $___________
  Estimated Gas: $______________
    *When calculating gas costs, the per diem rate is $.54/mile.
  Lodging: $___________ Registration: $_____________
  Presentation Supplies: $______________
  Total expenses for conference attendance: $___________
  TOTAL AMOUNT REQUESTED FOR CONFERENCE: $_____________
  Number of supporting documents attached: ______

Research Scholarship Requirements:
- Research scholarship requests may not exceed $500.
- Scholarship requests should be specific to your research needs (i.e. supplies, research equipment etc.) Please attach a detailed budget to the application form.
- Please submit a synopsis of your thesis related to the research.
- Please submit up to a 500 word summary of why you are applying for this scholarship and answering the following questions:
  c. How will this scholarship benefit your thesis?
  d. How will this scholarship benefit your program and campus as a whole?

Number of supporting documents attached: ______
  TOTAL AMOUNT REQUESTED FOR RESEARCH: $_____________

OFFICIAL USE ONLY:
Date Received: ________  □ Approved  □ Denied  Funds Awarded: ________
Funds Awarded: ________  Notes: ________________________________
VP of Finance: ____________________