THESIS CHECKLIST

The following checklist is provided to assist you with the organization of your thesis and is to be used in conjunction with CCSU’s The Master’s Thesis: A Handbook and Writer’s Guide for Graduate Students. It is suggested that you check all the boxes below to be certain your thesis contains each of the items before you submit your thesis for review.

The paper format of your thesis “original” and “copy” should be assembled in the following order:

Original  Copy

☐ ☐ Thesis Cover Page (See Sample Thesis Cover Page)
☐ ☐ Abstract Cover Page (See Sample Abstract Cover Page)
☐ ☐ Abstract (See Sample Abstract. The abstract should be between 200-300 words)
☐ ☐ Table of Contents
☐ ☐ Text
  Style and departmental guidelines and requirements are given in Table 4-1, pp. 22-23
☐ ☐ List of References
☐ ☐ Appendices
☐ ☐ Biographical Statement (See Sample Biographical Statement)

Other submission requirements:

☐ Three copies of the abstract, each with its own abstract cover page

☐ Approval of Thesis Form (Form 3A)
  Form must be signed by all members of the thesis committee.

☐ HSC or IACUC Approval Forms, as appropriate

☐ Thesis Reproduction Approval Form
  A copy of this form must be completed and signed.

☐ Digitized /Electronic Copy of Thesis