



FORM 6

APPLICATION FOR MASTER'S COMPREHENSIVE EXAM
PLAN - B

Name: CCSU ID #:
Street: Phone:
City/State/Zip: Email:
Country:
Student Signature: Date:

DEGREE: MAJOR: ADVISOR:

PLEASE NOTE:

Examinations are offered only during the regular Fall and Spring semesters of the academic year. Some departments may provide a summer examination, but permission for this must be obtained first from the department. You must have at least a 3.0 GPA and have completed 75% of the credits required on your planned program of study: 30 credit program (21-24), 33 credit program (24-27), 36 credit program (27 credits), programs that exceed 36 credits (30-40). It is the responsibility of the academic department to schedule the exam. They will inform you of when and where it will be administered. The deadline for applying is:

Fall Semester - This form must be received no later than October 1.

Spring Semester - This form must be received no later than February 15.

Summer Semester - Special Permission and Signature of Department Representative Required.

When our office receives your application, a \$40.00 continuing registration fee will be applied if you are taking the exam in a semester when you have not registered for any academic courses. Payment must be received by October 1 for Fall and February 15 for Spring. If you apply after the deadline, you must pay the fee at the time of registration.

I am a first-time comprehensive exam applicant taking the exam in the Fall Spring Summer of (year)
If this application is submitted to the Graduate School after the filing deadlines of October 1 or February 15, the Department Chair's signature is also required.

Signature Date

I am retaking the comprehensive exam for the first time second time in the Fall Spring Summer of (year)

Retake approval Signatures:

Academic Advisor: (required for all retake applicants)

Department Chair: (required for all retake applicants)

Dean of Graduate Studies: (required for second retake applicants only)

Academic Department Use

Date of Department Receipt

Eligible for examination: Yes No. If no, state reason(s): missed deadline does not have a 3.00 GPA does not have enough credits
other: When not eligible, department must inform applicant and return copy to Graduate Studies.

After results of the comprehensive examination are available, complete the section below and return to the Graduate School.

Examination date and location:

Faculty readers:

RESULTS: PASS WITHDRAW NO SHOW

FAIL - If FAIL, Recommend: NO RE-TAKE RE-TAKE ENTIRE EXAM RE-TAKE PART(S)

Signature of Department Representative: Date:

ACADEMIC DEPARTMENT HAS INFORMED STUDENT OF EXAMINATION RESULTS.