



ENROLLMENT IN 500 LEVEL COURSES BY UNDERGRADUATES

Form fields for personal information: First, Middle, Last, Student ID Number, NEW Permanent Address, Street, CCSU Email Address, City, State, Zip Code, Phone Number, Check One: BA, BS, Full Time, BSED, BSN, BFA, Part Time, Semester Hours Earned, GPA, Major.

Undergraduate students who have a cumulative average of 3.00 or above and who completed more than 90 semester hours of coursework may request permission to enroll in a 500 level course, for which they have met all course pre-requisites. Undergraduate students must complete this form. The signatures must be obtained from: (1) Student's Advisor, (2) The Class Instructor, (3) The Department Chair offering the course and (4) Dean of Graduate Studies.

I wish to enroll in the following 500 level course _____ during the _____ semester.

Table with 3 columns: Course Number, Course Title, Credits

Justification for enrolling in this Course _____

Check one:

- I request that the credits be counted toward my undergraduate degree requirements. (Appropriate substitution required). See Degree Auditor in the Registrar's Office regarding any questions.
I request that credits NOT be counted towards my undergraduate degree. See the Graduate Advisor for approval if you want to use them later towards the graduate program.

Table for signatures and approvals: Advisor, Instructor, Chair of the Department offering course, Dean of Graduate Studies. Columns include Approve, Disapprove, and Date.

Please complete this form and return to the Office of the Registrar for processing. Davidson Hall, Room 116, 1615 Stanley Street, New Britain, CT 06050 Fax it to 860-832-2250 or email it to regstaff@ccsu.edu