**What is a Blue Chip Card and why do I need it?**

- It is your **identification card**
- It is your **Meal Plan card**
- It is your **debit card** for purchases on campus and at participating merchants off campus
- It is your **keycard** for door or garage access

**Where is the Card Office located?**

The Card Office is located in the Williard-DiLoreto Building Room D-125

**What are the Card Office hours?**

- **Regular Semester Hours:** Monday, Tuesday, Wednesday, Friday 8am to 5pm  
  Thursday 8am to 7pm
- **University Break Hours:** Monday through Friday 8am to 5pm
- **Start of Semester/Special Hours:** Go to www.cardoffice.ccsu.edu

**How can I get up-to-date information about my Blue Chip Card and the Blue Chip Card Office?**

The Card Office web site at  [www.cardoffice.ccsu.edu](http://www.cardoffice.ccsu.edu)

**What if my card is lost, stolen or damaged?**

If your card is lost or stolen report it immediately to the Card Office (860) 832-2140 or CCSU Campus Police (860) 832-2375, or log on to bluechip.ccsu.edu

Once reported, a hold is placed on your account to prevent unauthorized charges from being made until you receive a replacement card. There is a fee for replacement cards; however, if your card is damaged and unusable due to normal wear, the Card Office will issue you a new card free of charge upon receipt of your damaged card.

**Where is my ID number on the Blue Chip Card?**

Your student ID number is the 8-digit number on the bottom left side of your card

**What can I use my Blue Chip Card for?**

- Access various campus locations, such as parking garages, residence halls, and computer labs
- Purchase meals, goods, and services from a variety of off-campus merchants
- Pay for photocopies
- Pay for computer printing
- Pay for laundry in the residence halls
- Make purchases at the campus Bookstore
- Make purchases from campus vending machines
- Make payments to the Bursar’s Office and other CCSU departments
- Borrow resources from the Elihu Burritt Library
How can I put money on my Blue Chip Card?

In person at the Bursar's Office via cash or check.

At Card Value Centers (Student Center(2), Library, Barrows Hall, Marcus White Computer Lab, Gallaudet Hall, Mid-Campus Residence Hall via cash

From www.ccsu.edu go to CentralPipeline, then log into WebCentral-Banner Web and click on Blue Chip Card — Add Money, choose Credit Card* or eCheck

* 2.75% fee for credit card deposits or minimum of $3.00 whichever is greater.

How can I get the balance/activity on my Blue Chip Account?

Online: at bluechip.ccsu.edu

Card Office: printouts on request

Campus Vending & Copy Machines: balance view when swipe card

How do I get a parking sticker?

Student parking stickers are distributed by the Card Office or Police Department. You will need to complete a Vehicle Registration Form, available in both locations.