Dear Prospective Ed.D., Higher Education Strand Applicant:

We are very pleased that you are interested in the Higher Education Strand of CCSU’s Doctor of Education (Ed.D.) in Educational Leadership, designed for current higher education professionals who aspire to leadership positions on college or university campuses. We look forward to receiving your application.

As you complete your application, keep in mind the following admission criteria:

1. Master’s degree from an accredited institution of higher education in a discipline or professional field that is relevant to the Ed.D. in Educational Leadership.
2. A 3.00 or higher cumulative average (GPA) in all graduate coursework.
3. Two or more letters of reference from leaders in postsecondary education familiar with your work. Ask your references to use the form on the next page.
4. Résumé that illustrates important work-related experiences with an emphasis on your work as a leader at postsecondary institutions of higher education.
5. Acceptable scores on the General Test of the Graduate Record Examination (GRE) taken within five years of your application.
6. A personal statement covering six important topics:
   - Career goals
   - Intended area of individual specialization
   - Reasons for pursuing a doctorate
   - Commitment to residency requirements (one three-day weekend in the first spring semester, one full week each of the first, second, and third summer sessions)
   - Commitment to enrolling in two cohort courses each spring and fall semester
   - Commitment to summer enrollment during each 8-week summer session
7. If selected as a finalist, a satisfactory interview with the admissions committee.

We accept new students in alternate years only. Applications are due by October 1, 2017. Admission standards are rigorous, and not everyone who meets our standards will be accepted.

Please note that the admission process calls for submission of materials to two locations. The last page of this packet is a checklist of the various steps. Submit your Graduate Application and $50 application fee online. Transcripts from every college you have attended as an undergraduate and graduate student should be submitted to Graduate Admissions in 102 Barnard Hall. In addition you must send the following materials directly to the Ed.D. Program (attention Rouzan Kheranian) in 320 Barnard Hall:

1. Two letters of recommendation from educational leaders. Use the Reference Form (page 2 of this packet).
2. Your personal statement attached to the form on page 3 of this packet.
3. Your résumé.
4. Your GRE scores. When requesting that scores be sent, use GRE reporting code 3143 to assure that the Ed.D. office receives your scores.

Questions? See Frequently Asked Questions on our webpage or e-mail trojanop@ccsu.edu.
Cordially,

*Peter F. Troiano, Ph.D.*

Ed.D. Program Director, Higher Education Strand
Central Connecticut State University  
Department of Educational Leadership  

ED.D. RECOMMENDATION FORM

To be completed by applicant

Name_________________________________ E-Mail address_________________________________

Date of Birth_________________________ Phone_________________________________________

Waiver (optional): In accordance with the Family Education Rights and Privacy Act of 1974, I waive my right to review this letter.

Signature________________________________ Date____________________________

To be completed by recommender

Name_________________________________ E-mail address_________________________________

Phone_____________ Position/Employer__________________________________________

1. How long have you known applicant? __________________________________________

2. In what capacity? ____________________________________________________________

3. Please rate the applicant’s ability to do graduate work at the doctoral level.

<table>
<thead>
<tr>
<th></th>
<th>Highest 10%</th>
<th>Next highest 20%</th>
<th>Next highest 20%</th>
<th>Bottom 50%</th>
<th>Unable to Judge</th>
</tr>
</thead>
<tbody>
<tr>
<td>Intellectual Potential</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Analytical Reasoning</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Writing Skills</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Oral Communication Skills</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>People Skills</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Motivation for Doctoral Study</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

4. In a separate letter, please comment on the applicant’s strengths and weaknesses, potential for contributions to scholarship and practice, and leadership ability.

Enclose your recommendation in a sealed envelope, sign across the seal, and return to the applicant.

Thank you for your assistance!
ED.D. PERSONAL STATEMENT

Your personal statement should be typed, attached to this form, and submitted with other application materials directly to the Ed.D. Program in Barnard 320.

This essay is a very important part of your application because it tells us about your professional goals and development, and shows your ability to select, organize, and present written material at the level expected of an advanced graduate student and educational leader.

Your statement should be three to five pages in length, and should:

1. Describe your career goals,
2. Explain your reasons for pursuing doctoral study, and
3. State your commitment to participate fully in the two summer residencies, which include 4 full-time weeks during June/July in the first and second summers and up to 5 days of additional time in the third and/or fourth summers.

Please complete the following information and attach your statement to this form:

Name___________________________________

Signature_________________________________Date____________________

Mailing Address________________________________________________________________________

Position/Employer_______________________________________________________

E-mail Address (for Ed.D. Communications) _________________________________

Phone (H)_________________ (W)_______________ (C)________________
Central Connecticut State University
Department of Educational Leadership

ED.D. APPLICATION CHECKLIST

Please use the following checklist to guide your application process and to make sure you have completed all necessary steps.

Graduate Admissions Requirements

_____1. Application form and fee submitted online.

_____2. Official transcripts from all higher education institutions where you completed undergraduate and graduate level course work, or where you earned academic credits, submitted to:

CCSU Graduate Admissions office
Barnard 102
1615 Stanley Street
PO Box 4010
New Britain, CT 06050-9958

Supplemental Requirements for the Ed.D. Program, Higher Education strand:

_____1. Two letters of recommendation in sealed envelopes. Please use form provided.

_____2. Typed personal statement attached to personal statement form.

_____3. Your résumé.

_____4. Graduate Record Exam (GRE) General Examination scores from a test administered no more than five years prior to the application deadline. When requesting that GRE scores be sent, use GRE reporting code 3143. In addition, request that scores be sent to you. Additional GRE information can be found at www.ets.org/gre

The above supplemental materials must be submitted to:

Ed.D. Program, Higher Education Strand
Program Director
Barnard 320
Department of Educational Leadership
Central Connecticut State University
1615 Stanley Street
New Britain, CT 06050